#### ThromboElastoGraphy (TEG) Cheat Sheet





# Setup and Configuration of the Citrix TEG Application for the First Time User

Thursday, November 09, 2017

There are two different types of configurations and login steps to be used depending on whether you will be using a **Managed** workstation or a **Clinical** (or CBPRPlus) workstation.

For the first time you will need to configure the Citrix system to make it convenient to access the **TEG** application in the future. This is a one-time setup of a Citrix Favorite.

#### **Managed Workstations**

If you are starting from a <u>Managed</u> workstation where you logged into the desktop with your HealthCare ID got to the Citrix Receiver manager in the lower right SysTray and double-click on the black *target-like* icon for the Citrix Receiver:



Skip to the Generic Citrix Configuration section.

## **Clinical (or CBPRPlus) Workstations**

If you are starting from a <u>Clinical</u> workstation you will need to access the Remote Access Citrix Web server with a web browser (*e.g.*, Internet Explorer) to



and authenticate with your HealthCare ID.

## **Generic Citrix Configuration**

For both Managed and Clinical workstations, you will have now opened the Citrix Receiver interface, with a header similar to this:



Click on the **APPS** button to show you every Citrix published app that *you* are authorized to use and find the **TEG** app and click on its **Details** button



Which expands to this screen:

/		
12	TEG	
	Other	
	Open	Add To Favorites

Click on the **Add To Favorites** button and then click on the < arrow at the top left to return to the All APPS display.

Return to your **FAVORITES** and the **TEG** app should be in the list. Click on it to launch the app.

## After Starting TEG from any Workstation Type

Once the **TEG** app is launched, it will present this Login requestor; use the drop-down arrow to select the username **Clinical Staff**:

Login					
<u>U</u> ser name:	Clinical Staff	ОК			
<u>P</u> assword:	Site Administrator	Exit			
		Help			
Databases					
Patients da	1				
		New			

and then enter the password TEG (all uppercase) and click on the OK button.

Login				
User name: Clinical Staff	ОК			
Password:	Exit			
	Help			
Databases				
	New			

There will then be two more requestors you will always have to click through before you can start using the **TEG** app (just like in the past with the hardware COWs):

Click **OK** for the Error 3021:



and then click Cancel for the empty Logon box:

🛱 Logon	×
	Logon
	Change <u>P</u> assword
	Cannel
Password:	

#### **Troubleshooting Issues**

Unless you perform some user input to the app (keyboard or mouse actions), Citrix will automatically log you off after 3 hours. It will present a warning popup about 5 min before it terminates your session that if you click on it to not terminate, it will reset the 3 hour counttime timer.

The TEG app has a fixed limit of 15 concurrent users, hospital-wide. If you are number 16 or greater you will get this error after launching the app:



Resolution is to either wait until later, if that is an option, or figure out who the other users are and ask one of them to logout if they are not working a patient with a currently running sample in the Path Lab. Most likely they were earlier and left the program open and running somewhere. The Solution Center (HCIS Help Desk) can assist find usernames of who's running the TEG app on the Citrix servers. This can aid figuring out whom to contact.